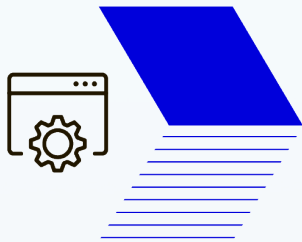


docuflow™

SAP® Certified  
Integration with SAP NetWeaver®



**INDUSTRY**  
Energy

**SERVICE**  
Implementation & migration  
Knowledge transfer & training  
Ongoing support & maintenance

**TECHNOLOGY**  
SAP® ERP  
SAP FI, MM, PM, SD Modules  
ECM Platform  
VersaFile docuflow™

## FINANCIAL DIGITALIZATION CASE STUDY

### Automating content integration & workflows within SAP

The client is an American energy company and a leading global producer and supplier of crude oil and natural gas. Driven by a need to better manage costs and efficiencies in the Finance Department they committed to digitizing their processes end to end. This required an integration solution that would allow business documents to be digitally available and flow both inside and outside of SAP.

The Client found a solution in docuflow that integrated their existing Enterprise Content Management (ECM) system with SAP to automate Accounts Payable, digitalize their Audit Management processes and provide overall SAP content linking and archiving throughout multiple departments.

**COMPANY OBJECTIVE:**

Increase productivity by digitally transforming the Finance Department with content integration, process streamlining and intelligent automation.

**BUSINESS CHALLENGE:****Accounts Payable:**

- Tens of thousands of inbound invoices & growing
- Invoices received electronically and via paper
- Errors & duplicates delaying processing
- Exception management consuming resources
- Missing early pay discounts
- PO and Non-PO based invoicing

**Audit Management:**

- Multiple internal & external audit requests per month
- Audit preparation consuming resources and taking up to 3 weeks to manually retrieve thousands of documents per audit

**Content Management:**

- Manual SAP attachment linking and management
- M&A activity driving SAP content migrations
- Demand for access to documents outside of SAP

**SOLUTION:**

docuflow, an SAP certified solution for SAP archiving, linking and process automation provided the following:

**SAP Document Storage:**

- Used client's existing ECM for bidirectional content and metadata storage and linking.
- Supported clients' multiple SAP modules

**Invoice Automation:**

- Automated ingestion of invoice data into SAP
- Automated invoice parking & posting in SAP
- ASL based automated approval routing
- Invoice Search and Direct Viewing within SAP
- Invoice Search and retrieval within ECM
- Integration with service entry sheets
- Exception Management workflows within SAP

**Audit Automation:**

- SAP audit report, retrieves & bundles all associated digital documents automatically
- SAP generated report allows digital links to the thousands of documents supporting the audit
- Secure sharing of documents with auditors

**Migration Utilities:**

- Moved & relinked SAP content from current SAP environments to new SAP systems
- Generated migration reports for each divestiture

**BUSINESS VALUE:**

Using docuflow by VersaFile the client saved money and gained efficiencies through the following outcomes:

- Reduced manual data entry into SAP
- Reduced duplicate & invoice errors
- Faster invoice processing from automation
- Audit prep time lowered from 3 weeks to 20 minutes
- Lower Auditor costs with faster access to content
- Lower M&A costs with migration automation